



BUSINESS ENDOWMENT FUND  
Application Specifications

Business Endowment Fund:

Total Amount Available:

**\$1,500**

No. of awards:

2- for existing business(es), MVBWN member(s)

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Endowment Criteria and Eligibility Requirements:

The Endowment Fund is about monies set aside by the Network for:

- Any member in good standing
- A newly established woman-owned business for more than six (6) months but less than two (2) years OR
- An established woman-owned business for over two (2) years with plans for improvement in that business.

*All of these make each member of the Network eligible to apply for the Endowment Fund!*

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To be considered for the Endowment Fund you must submit the following documentation:

- A copy of your dba or corporate papers
- A brief history of your business and a description of your products and/or services
- The specific purpose, in detail for applying for the Endowment Fund and the plan for the use of the award by quantification and justification (i.e: launch advertising campaign, assist in continuing education, etc.)
- If expansion is your goal, provide a detailed description of your expansion plan and/or improvement by quantification and justification (i.e: upgrading of equipment, advertising in new market, continuing education, etc.)

***A Professional Presentation is an MUST!***

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Deadline: The application form and your proposal must be **received** by Tuesday, **January 31, 2012.**

Send applications to:

Donna Rebisz  
Women's Business Center of NYS  
200 Genesee Street, Radisson Centre  
Utica, NY 13502  
Phone: 733-9848 Fax: 733-0247  
nywbc@aol.com

Questions: call or email Donna Rebisz, Endowment Chairperson



**BUSINESS ENDOWMENT FUND  
APPLICATION FORM**

PLEASE COMPLETE ALL INFORMATION:

BUSINESS NAME:

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BUSINESS ADDRESS:

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BUSINESS PHONE NUMBER:

EMAIL ADDRESS:

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NUMBER OF YEARS IN BUSINESS/DATE ESTABLISHED:

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APPLICANT'S NAME:

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HOME ADDRESS:

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HOME PHONE NUMBER: \_\_\_\_\_

You **MUST** attach the required specific detailed proposal according to Endowment Application guidelines (see information page) of how you plan to use the Endowment if chosen for the award, in your business.

**ENDOWMENT AWARD PRESENTATION:**

The Endowment Fund award (s) will be presented at the MVBWN monthly meeting in June 2012.

**Deadline for applications is January 31, 2012**